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### *2021 Oregon Public Library Statistical Report*

#### ***MT. ANGEL PUBLIC LIBRARY***

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#### ***Jackie Mills***

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# Application Form

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## *Part 1 - General Information (& Patrons)*

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Please find instructions and definitions here.

### **Question 118 Registered Users\***

Please report the number of registered patrons at your library as of June 30.

2398

### **Question 119 Registered Users Added\***

Please report the number of new patrons added during this past fiscal year.

53

### **Registered Users notes**

If either 118 or 119 had a significant change from the previous year, please provide a brief explanation.

## *Part 2 - Staff & Volunteers*

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Please find instructions and definitions here.

### **Question 201 Librarians with ALA MLS\***

2

### **Question 202 Other persons holding title of librarian\***

0

### **Question 204 All other paid staff\***

1

### **Staffing notes**

If your library's staffing has changed significantly from the previous year, please briefly explain the change.

### **Question 206 Total number of volunteers\***

26

### **Question 207 Total volunteer hours\***

725

**Question 208 Library Board or District Board\***

Advisory board (appointed)

**Question 209 Friends of the Library\***

Yes

**Question 210 Library Foundation\***

No

***Part 3 - Revenue***

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Please find instructions and definitions here.

**Question 301 City Revenue\***

\$142,510.00

**Question 302 County Revenue\***

\$0.00

**Question 303 District Revenue\***

\$39,172.00

**Question 305 State Revenue\***

\$0.00

**Question 306 LSTA and CARES Act Grant Revenue\***

Include any CARES Act grant funding received by the State Library of Oregon here. **Report CARES Act funds received from other sources in 308.**

\$15,545.00

**Question 307 Did your library participate in E-Rate\***

Did your library take advantage of discounted telecommunications services through the federal E-Rate Program during this fiscal year?

No

**Question 308 Other Federal Revenue\***

\$0.00

**Question 310 Other Operating Revenue\***

\$10,246.00

**Operating Revenue notes**

If **any** of your library's Operating Revenue categories (301 - 310) have changed significantly from the previous year, please briefly explain the change. Alternately, if your City, County, or District Revenue (301 - 303) has **not changed** at all from the previous year, please explain.

306.\$14,026 LSTA grant 310. \$6200 donation, \$3000 grant (ALA), \$300 pilot project stipend, \$200 mini-grant + fines and fees

**Question 312 Local Capital Revenue\***

\$0.00

**Question 313 State Capital Revenue\***

\$0.00

**Question 314 Federal Capital Revenue\***

\$0.00

**Question 315 Other Capital Revenue\***

\$0.00

**Capital Revenue notes**

If **any** of your library's Capital Revenue categories (312 - 315) have changed significantly from the previous year, please briefly explain the change.

***Part 4 - Expenditures***

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Please find instructions and definitions here.

**Question 401 Salaries and Wages Expenditures\***

\$107,359.00

**Question 402 Employee Benefits Expenditures\***

\$43,192.00

**Question 404 Books and Print Materials Expenditures\***

\$13,396.00

**Question 405 Periodicals Expenditures\***

\$845.00

**Question 407 Electronic Materials Expenditures\***

\$0.00

**Question 408 Other Materials Expenditures\***

\$640.00

**Question 410a All Other Operating Expenditures\***

\$42,041.00

**Question 410b Internal service charges**

For municipal and county-based libraries *only*: Please tell us what typical internal service charges (if any) are included in the amount reported in 410 (All Other Operating Expenditures). These services may be provided inclusively by your city or county. Please select all that apply:

Facilities  
Information Technology  
other

**Operating Expenditures notes**

If **any** of your library's Operating Expenditure categories (401 - 410) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have **not changed at all** from the previous year, please explain.

410a: Building maintenance \$14964 & grant expenditures \$14971

**Question 412 Library Construction Expenditures\***

\$0.00

**Question 413 Capital Equipment Expenditures\***

\$0.00

**Question 414 Other Capital Expenditures\***

\$0.00

**Capital Expenditures notes**

If **any** of your library's Capital Expenditure categories have changed significantly from the previous year, please briefly explain the change.

## Part 5 - Collections

Please find instructions and definitions [here](#).

### Question 501 Print Items\*

24141

### Question 502 Print Items Added\*

1448

### Question 503 Physical Audio Items\*

427

### Question 504 Physical Audio Items Added\*

39

### Question 505 Physical Video Items\*

1847

### Question 506 Physical Video Items Added\*

67

### Question 507 Other Physical Library Materials\*

Report a single figure that includes the following: all circulating physical items *other* than print books (501) physical audio units (503), physical video units (505), and serials. These are materials in a fixed, physical format available for use outside the library. These can include a variety of items types, such as wi-fi hotspots, sewing machines, cake pans, tools, puppets, toys, kits, fishing rods, GPS units, telescopes, etc. Report uncataloged paperbacks that are tracked and treated as part of the permanent collection here. Do not count paperback exchanges, microforms, loose sheet music, maps, or pictures.

54

### Question 508 Other Physical Library Materials Added\*

Number of other circulating physical items (see 507) added between July 1 and June 30.

8

### Physical Collections notes

If **any** of your library's physical collections categories (501 - 508) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have **not changed at all** from the previous year, please explain.

**Question 511 Ebook units in Library2Go\***

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **72,697** here.  
If your library is not a member, please enter 0.

72697

**Question 512 Ebook Units Added to Library2Go\***

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **7,998** here. If your library is not a member, please enter 0.

7998

**Question 513 Ebook Units Owned or Licensed Locally other than Library2Go Collection\***

0

**Question 514 Ebook Units Added Owned or Licensed Locally\***

0

**Question 517 Digital Audiobook Units in Library2Go\***

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **34,214** here.  
If your library is not a member, please enter 0.

34214

**Question 518 Digital Audiobook Units Added in Library2Go\***

If your library is a member of the Oregon Digital Library Consortium (ODLC)/Library2Go, please enter **4,292** here. If your library is not a member, please enter 0.

4292

**Question 519 Digital Audiobook Units Owned or Licensed Locally\***

0

**Question 520 Digital Audiobook Units Added Owned or Licensed Locally\***

0

**Question 525 Digital Video Units Owned or Licensed Locally\***

0

**Question 526 Digital Video Units Added, Owned or Licensed Locally\***

0

**Question 533 Number of Spanish language items\***

Please enter the number of items in your library's collection that are in Spanish.

746

**Question 534 Items in other languages**

Please check all that apply for items in the library's collection which are in languages *other than* English or Spanish.

Russian

**Question 535 Databases Licensed Locally or by local consortium\***

8

**Question 536 Databases Added Licensed Locally or by local consortium\***

0

**Digital Collections notes**

If any of your library's digital collections statistics (511 - 536) have changed significantly from the previous year, please briefly explain the change. Alternately, if any of these categories have ***not changed at all*** from the previous year, please explain.

***Part 6 - Circulation & Collection Use***

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Please find instructions and definitions here.

**Question 602 Successful Retrievals from Local Databases\***

607

**Question 610 First time Circulation of Adult Materials\***

6639

**Question 611 Renewals of Adult Materials\***

4777

**Question 612 First time Circulation of Young Adult Materials\***

464

**Question 613 Renewals of Young Adult Materials\***

358



**Question 614 First time Circulation of Childrens Materials\***

6456

**Question 615 Renewals of Childrens Materials\***

5024

**Question 616 First time Circulation of Other library materials\***

Circulation of all physical items *other* than print books, physical audio units, physical video units, and serials. These are materials in a fixed, physical format available for use outside the library. These can include a variety of items types, such as wi-fi hotspots, sewing machines, cake pans, tools, telescopes, board games, video games, etc.

69

**Question 617 Renewals of Other library materials\***

Count renewals of Other library materials (as defined above in 616).

45

**Question 618 First time Circulation of Materials not separated into above categories\***

4

**Question 619 Renewals of Materials not separated into above categories\***

9

**Question 630 Circulation of Library2Go Materials\***

2682

**Question 631 Circulation of Locally Owned or Licensed eContent\***

160

**Circulation and Database Usage notes**

If any of your library's circulation or database usage has changed significantly from the previous year, please briefly explain the change.

**Question 650 ILLs Loaned to Libraries within Resource Sharing System\***

6981

**Question 651 ILLs Loaned to All Other Libraries\***

0

**Question 653 ILLs Borrowed from Libraries within Resource Sharing System\***

7871

**Question 654 ILLs Borrowed from All Other Libraries\***

0

**Question 660 Circulations Made to Non Residents without Charge\***

998

**ILL notes**

If **any** of your library's interlibrary loan statistics have changed significantly from the previous year, please briefly explain the change.

CCRLS suspended ILLs because of COVID restrictions and staffing shortages

***Part 7 - Programs & Other Services***

Please find instructions and definitions here.

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**Question 701 Reference Transactions\***

1146

**Question 701b Reference Transactions Reporting Method\***

Actual count (we track each transaction as it happens)

**Question 703 Children's Programs\***

60

**Question 704 Children's Program Attendance\***

1109

**Question 705 Young Adults' Programs\***

2

**Question 706 Young Adults' Programs Attendance\***

7

**Question 707 Number of Programs for Adults or Multi Generational Audiences\***

14

**Question 708 Number of Programs for Adults or Multi Generational Audiences Attendance\***

53

**Question 711 Meeting Room Usage**

0

**Question 712 Does your library provide a Summer Reading Program\***

Yes

***Part 7B - [OPTIONAL] Expanded Programs Questions***

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Please find instructions and definitions here.

**Question 751 Live Program Sessions for Children Ages 0 to 5**

A program session targeted at children ages 0-5 is any planned event for which the primary audience is infants, toddlers, or preschool-age children. Examples of these types of program sessions include, but are not limited to, story hours, every child ready to read programs, musical or sing-along events, and puppet shows. Include program sessions aimed at children ages 0-5 even if adult caregivers also attend. Each program session should only be counted in one age category based on its primary target audience.

0

**Question 752 Attendance at Live Programs for Children Ages 0 to 5**

The count of the audience at all program sessions for which the primary audience is children ages 0 to 5 years. Please count all attendees of these program sessions regardless of age.

0

**Question 753 Live Program Sessions for Children Ages 6 to 11**

A program session targeted at children ages 6-11 is any planned event for which the primary audience is elementary-school-age children. Examples of these types of program sessions include, but are not limited to, story hours, science events, crafting classes, and summer reading events. Include program sessions aimed at children ages 6-11 even if adult caregivers also attend with the children. Each program session should only be counted in one age category based on its primary target audience.

1

**Question 754 Attendance at Live Programs for Children Ages 6 to 11**

The count of the audience at all program sessions for which the primary audience is children ages 6 to 11 years. Please count all attendees of these program sessions regardless of age.

2

**Question 755 Live Program Sessions for Young Adults Ages 12 to 18**

A young adult program session is any planned event for which the primary audience is young adults ages 12 to 18 years. Examples of these types of program sessions include, but are not limited to, book clubs, college prep programs, teen tech or gaming clubs, and summer reading events. Each program session should only be counted in one age category based on its primary target audience. Note: The Young Adult Library Services Association (YALSA) defines young adults as age 12 through 18.

1

**Question 756 Attendance at Live Programs for Young Adults Ages 12 to 18**

The count of the audience at all program sessions for which the primary audience is young adults ages 12 to 18 years. Please count all attendees of these program sessions regardless of age.

4

**Question 757 Live Program Sessions for Adults Age 19 or Older**

An adult program session is any planned event for which the primary audience is adults age 19 or older. Examples of these types of program sessions include, but are not limited to, book discussions, citizenship classes, and lectures. Each program session should only be counted in one age category based on its primary target audience.

2

**Question 758 Attendance at Live Programs for Adults Age 19 or Older**

The count of the audience at all program sessions for which the primary audience is adults age 19 or older. Please count all attendees of these program sessions regardless of age.

15

**Question 759 Live General Interest Program Sessions**

A general interest program session is any planned event that is appropriate for any age group or multiple age groups. Include all-age, all-library, family, and intergenerational program sessions. Examples of these types of program sessions include, but are not limited to, family game nights, holiday events, storytelling programs, or chess clubs. Include all programs here that do not fit into the other age category elements. Each program session should only be counted in one age category based on its primary target audience; do not include program sessions here that have already been counted in earlier age category elements. Avoid including program sessions that are targeted at more than one non-adult age category (and are not targeted at adults); these should be counted in the child or young adult age category that best represents the target audience.

2

### Question 760 Attendance at Live General Interest Programs

The count of the audience at program sessions that are appropriate for any age group or multiple age groups. Please count all attendees of these program sessions regardless of age.

365

### Question 761 Number of Live, In Person, Onsite Program Sessions

An in-person onsite program session is any planned event that includes an in-person attendance option and takes place at library facilities. Examples include, but are not limited to, a job skills class in the library or a nature program on the library grounds. Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include in-person program sessions that also have a virtual attendance option and count them as a single program session.

5

### Question 762 Live, In Person, Onsite Program Attendance

The count of in-person attendance at program sessions that take place at library facilities. Regardless of the number of formats in which a program session is offered, each attendee should only be counted once. Each attendee should be counted in the format category in which they attended the program session. For in-person, onsite programs that also have a virtual component, exclude virtual attendance; this should be counted under 766 - Live, Virtual Program Attendance.

206

### Question 763 Number of Live, In Person, Offsite Program Sessions

An in-person offsite program session is any planned event that includes an in-person attendance option and takes place somewhere other than the library or the library grounds. Examples include, but are not limited to, facilitating a book club at a local nursing home, hosting a storytime at a local farmer's market, or visiting a school to present about library services. Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include in-person program sessions that also have a virtual attendance option and count them as a single program session.

1

### Question 764 Live, In Person, Offsite Program Attendance

The count of in-person attendance at program sessions that take place somewhere other than the library. Regardless of the number of formats in which a program session is offered, each attendee should only be counted once. Each attendee should be counted in the format category in which they attended the program session. For in-person offsite programs that also have a virtual component, exclude virtual attendance; this should be counted under 766 - Live, Virtual Program Attendance.

182

### Question 765 Number of Live, Virtual Program Sessions

A synchronous (live) virtual program session is any planned event that is streamed virtually and can be viewed live as it progresses (i.e., live-streaming). Regardless of the number of formats in which a program session is offered, each program session should only be counted once and in one format category. Include virtual program sessions that are also recorded. Include program sessions hosted on Facebook Premiere that are facilitated by a staff member. Count virtual program sessions at the administrative entity level; do not duplicate numbers at each

branch. Exclude program sessions that also have an in-person component; these should be counted under Number of Live, In-Person, Onsite Program Sessions or Number of Live, In-Person, Offsite Program Sessions.

36

### Question 766 Live, Virtual Program Attendance

The count of live attendance at virtual program sessions. Regardless of the number of formats in which a program session is offered, each attendee or view should only be counted once. Each attendee should be counted in the format category in which they attended or viewed the program session. Count each participant device connected to a virtual program as a single attendee. For program sessions hosted on Facebook Live, YouTube Live, or similar platforms, count peak concurrent viewers. For those hosted on videoconferencing platforms, count the maximum number of non-staff participants during the session.

395

### Question 767 Total Number of Recorded Program Presentations

An asynchronous program presentation is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member. Count asynchronous program presentations at the administrative entity level; do not duplicate numbers at each branch. Include recordings of synchronous program sessions that were available for asynchronous viewing after the session ended.

4

### Question 768 Total Views of Recorded Program Presentations within 7 Days

The count of views of asynchronous program presentations for a period of seven (7) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For program presentations that are recordings of live, virtual program sessions, exclude live attendance numbers here; these should be counted under 761 - Live, In-Person, Onsite Program Attendance; 763 - Live, In-Person, Offsite Program Attendance; or 765 - Live, Virtual Program Attendance.

19

## *Part 8 - Technology & Facilities*

Please find instructions and definitions here.

### Question 801 Number of Sessions of Public Internet Computers and Devices\*

123

### Question 801b Reporting Method for total number of Internet computer sessions\*

Actual count (we track each use as it happens)

### Question 802 Number of Public Internet Computers and Devices\*

**Updated definition!** Report the number of the library's Internet computers (**including personal computers (PCs), laptops, tablets, and other devices**), whether purchased, leased, or donated, used by the general public in the library. Do not include computers that connect to the Internet for a dedicated purpose other than general Internet use (e.g., to access an OPAC or specific database, or to train the public).

12

### Question 803 Tell us about your library WiFi\*

Please choose the option which best describes your library's wireless Internet signal for patrons.

Wi-Fi extends outside building (left on 24/7)

### Wireless Internet notes

If you chose 'other situation' above, please share more details.

### Question 804 Wireless Sessions\*

**Updated definition!** Report the number of wireless sessions provided by the library wireless service annually. Count one session for each time a device connects to the library's wireless network, regardless of the duration of connection. If possible, only count sessions for patron devices and exclude library devices such as routers, access points, printers, and public access computers; otherwise, if patron devices cannot be isolated, report sessions for all devices.

13952

### Question 804b Reporting Method for Wireless Sessions\*

Actual County (we track each session as it happens)

**PLEASE** be sure to enter **Internet Download (805)** and **Upload (806) Speeds** in the correct fields. We've swapped the order of these questions this year to mirror the order that the NDT tool will display your speeds.

### Question 805 Internet Download Speed\*

Please report internet **download** speed at your library (if your library has multiple branches, please report speeds at your main/central library here).

To achieve the most accurate results, please run the speed test when your library is closed to the public and network traffic (including staff computers & devices) is at a minimum. Use this [Network Diagnostic Tool \(NDT\) from the Measurement Lab](#). The tool takes approximately 30-60 seconds to run, and displays both upload and download speed results in megabits/second (to 2 decimal points).once the test is complete.

57.79

### Question 806 Internet Upload Speed\*

Please report internet **upload** speed at your library (if your library has multiple branches, please report speeds at your main/central library here).

To achieve the most accurate results, please run the speed test when your library is closed to the public and network traffic (including staff computers & devices) is at a minimum. Use this [Network Diagnostic Tool \(NDT\) from](#)

[the Measurement Lab](#). The tool takes approximately 30-60 seconds to run, and displays both upload and download speed results in megabits/second (to 2 decimal points).once the test is complete.

6.91

### Question 807 Name of Shared ILS Consortium\*

CCRLS

### Question 808 Name of Integrated Library System product\*

Sirsi/Dynix

### Question 809 Website Visits\*

1

### Question 810 Scheduled Weekday Open Hours\*

Report the number of hours from open to 5:00pm, Monday through Friday, your library is open on a typical week.

26

### Question 811 Scheduled Weeknight Open Hours\*

Report the number of hours from 5:00pm to close, Monday through Friday, your library is open on a typical week.

3

### Question 812 Scheduled Weekend Daytime Open Hours\*

Report the number of hours from open to 5:00pm, Saturday and Sunday, your library is open on a typical week.

5

### Question 813 Scheduled Weekend Evening Open Hours\*

Report the number of hours from 5:00pm to close, Saturday and Sunday, your library is open on a typical week.

0

### Question 815 Number of Weeks Library Was Open\*

52

### Question 816 Total Number of Open Hours\*

Report the actual total number of hours from July 1, 2020 through June 30, 2021 your libraries was open to the public. For libraries with multiple branches, please report only open hours for the central or main branch.

1285



**Question 817 Library Visits\***

Please report the total number of visits to all branches here.

5125

**Question 817b Library Visits Reporting Method\***

Actual count (we track each visit as it happens)

**Question 821 Date of Building Original Construction\***

Please enter the year your library building was completed, as stated by the building permit or a historical record. If your library has multiple outlets, report for the main library here. If unknown, enter 0000.

2007

**Question 822 Date of Most Recent Structural Remodel of Building\***

Enter the year only for the date of your library's most recent structural remodel.

A structural remodel involves more significant improvements than a cosmetic renovation. Generally, it includes moving walls and changing the property's floor plan, changes are significant enough to alter building facts such as the number of rooms, the addition of an elevator, increases of greater than 10% to the square footage, etc. If unknown, enter 0000.

2019

## ***Part 9 - Fines, Fees, & Salary Survey***

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Please find instructions and definitions here.

**Question 901 Overdue Daily Fine for Adult Materials\***

\$0.25

**Question 902 Overdue Daily Fine for Children's Materials\***

\$0.15

**Question 903 Overdue Daily Fine for Other Materials\***

\$0.25

**Question 904 Notes on fines**

Children may "Read to Reduce" their overdue fines by attending a program (\$1) or reading in the library (30 min. = \$1)

No fines were assessed during FY2020-21. Any fines received were from prior to March 2020.

**Question 905 Fee for Interlibrary Loans\***

\$0.00

**Question 906 Annual fee for nonresident patrons\***

Please report the annual fee for individual non-resident to get a library card at your library.

\$60.00

**Question 907 Annual fee for nonresident households\***

Please report the annual fee for a non-resident household card, if offered.

\$60.00

**Question 950 Director Hourly Salary Low**

\$29.23

**Question 951 Director Hourly Salary High**

\$37.32

**Question 952 Supervisory Librarian Hourly Salary Low****Question 953 Supervisory Librarian Hourly Salary High****Question 954 Non Supervisory Librarian Hourly Salary Low**

\$18.81

**Question 955 Non Supervisory Librarian Hourly Salary High**

\$24.01

**Question 956 Library Assistant Hourly Salary Low**

\$17.25

**Question 957 Library Assistant Hourly Salary High**

\$22.01

**Question 958 Library Clerk Hourly Salary Low****Question 959 Library Clerk Hourly Salary High*****Part 10 - Policies***

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Please find instructions and definitions here.

**Question 1009 Link to Statewide Gale Resources**

<https://mtangelpubliclibrary.com/resources/adults/by-title/>

**Question 1010 Link to Statewide LearningExpress Library Resources**

<https://www.learningexpresshub.com/ProductEngine/LELIndex.html#/learningexpresslibrary/libraryhome?AuthToken=895BD91A-7B5F-4E3C-B5E1-97D1A58B96F0>

**Question 1011 Link to Library Collection Management Policy**

<https://mtangelpubliclibrary.com/wp-content/uploads/2021/04/COLLECTION-DEVELOPMENT-POLICY.pdf>

**Question 1012 Link to Library Circulation Policy**

<https://mtangelpubliclibrary.com/about-us/library-policies/circulation-policy/>

**Question 1013 Link to Library Patron Confidentiality Policy**

<https://mtangelpubliclibrary.com/privacy-policy-2/>

***COVID-19 Questions***

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Please find instructions and definitions here.

**CV01 - Closed Outlets Due to COVID-19\***

No

**CV02 - Public Services During COVID-19\***

Yes

**CV05 - Electronic Library Cards Issues During COVID-19\***

Yes

**CV06 - Reference Service During COVID-19\***

Yes

**CV07 - Curbside Service During COVID-19**

Yes

**CV11 - External Wi-Fi Access During COVID-19\***

Yes

**CV12 - External Wi-Fi Access Increased During COVID-19\***

No

**CV13 - Staff Re-assigned During COVID-19\***

No

**CV14 - Number of Weeks Library was Closed Due to COVID-19\***

0

**CV15 - Number of Weeks Library had Limited Occupancy Due to COVID-19\***

52

**CV16 - Other information about pandemic services?**

Bi-weekly STEAM activity packets for children and teens. Monthly bi-lingual storywalks. Sidewalk obstacle course. Mobile wifi hotspot devices for checkout.

## ***Reporting Burden***

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**For multi-branch systems and/or libraries with bookmobiles:** please remember to report your branch-level data using the custom Google Sheet (a link to this sheet has been emailed to you).

### **Time Burden\***

Please report the estimated burden of time (in hours) spent at your library collecting and reporting this data. Please include all staff and/or volunteer time for individuals involved.

22

## File Attachment Summary

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### *Applicant File Uploads*

*No files were uploaded*