

MT. ANGEL PUBLIC LIBRARY ADVISORY BOARD AGENDA

Community Room and via Zoom
Wednesday, February 21, 2024
6:30pm

6:30pm REGULAR MEETING

1. Call to Order & Introductions
2. Changes or additions to the agenda
3. Approval of Minutes
4. Chair Report
5. Library Director's Report
 - a. Statistics
 - b. Hiring status of new position
 - c. Updates on projects, programs, outreach, and training
 - d. Status of grants
6. Committee Reports
7. Old Business
 - a. Homeschool Outreach
 - b. Library budget proposal
8. New Business
 - a. Review State and Local library laws
 - b. Accessing City emails
9. Public Presentations
10. Parking Lot
 - a. Review progress of: Strategic Plan, State Library Standards
11. Adjournment

Next Meeting Date: Wednesday, May 15, 2024

Notice of Library Advisory Board Meeting

February 21, 2024

A Public meeting of the Library Advisory Board of the City of Mt. Angel, Marion County will be held via videoconference due to Coronavirus social distancing requirements. This meeting will take place on February 21, 2024 and will begin at 6:30pm. A copy of the Agenda may be inspected or obtained on or after Thursday, February 15, 2024, between the hours of 9:00 am and 5:00 pm at 290 East Charles Street, Mt. Angel Oregon 97362, or view on our website here:

Library Advisory Board Meeting: <https://www.ci.mt-angel.or.us/general/page/library-advisory-board-0>

Video Conference Login Information Library Advisory Board Meeting, Wednesday, October 21st, 6:30pm Please join the meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/84216084991>

Mt. Angel Community Meeting Room is handicapped accessible. If special accommodations are required please contact City Hall at least one business day in advance at 503-845-9291. Hearing Impaired may call TTY (800) 648—3458. Interpretive services may be available with sufficient prior notice of need.

6:30pm REGULAR MEETING

1. Call to Order at 6:32 pm

Members present: Sharon Otte, Jaqueline Marquez, Amanda Helling, Jennifer Aker, Jackie Mills, Catherine Duda; Heather Sowa via Zoom.

2. Changes or additions to the agenda—MSP to accept as written

3. Approval of Minutes—MSP to accept as written

4. Chair Report—none

5. Library Director's Report

- a. **Statistics:** Reviewed the statistics for June-Dec. 2023. Jackie is pleased that we have bounced back to pre-COVID numbers and that circulation remains high, even considering the popularity of eResources. Heather had a question about whether circulation stats include eResources. Jackie will find out.
- b. **Hiring status of new position—**Two unsuccessful rounds of interviews. Position was reposted on Jan. 1. Currently have three applicants that will be interviewed on Sat. Jan. 27th.
- c. **Updates**

Projects: The CCRLS Mobile app stopped working in December due to a dispute between the host (Sirsi/Dynix) that runs the app and the creators, who pulled their permission with no notice. They are working on a new app, but it will take time. In the meantime, the library has offered a way to access the catalog directly from a browser to use on devices. It is not ideal but will work in a pinch.

Programs: Began distributing “Spice of the Month” kits in January. Will feature a new spice each month throughout 2024. Started with a “Yums Around the World” program in early Jan that kicked off the new program.

Four new volunteers we trained in January.

Outreach: The library was featured in the Jan. 1, 2024 edition of *Our Town*. You can read the article here: <https://ourtownlive.com/ourtown/?p=14829>

Jackie is working with Mt. Angel School District administrators to plan a district-wide/community-wide Community Read around the book *Wonder* by R. J. Palacio. She has applied for a grant through Oregon Humanities to pay for it. We will hear back in early Feb. The planned Community Read will hopefully take place in April, 2024.

Jackie continues to provide monthly storytimes to five classes at three area preschools.

In January, Jackie taught all the eighth graders about how to verify a website is accurate/authoritative for research and how to access the eResources available with their library card.

Training: Cecile completed CPR training on Wed.

- d. **Status of grants**

STEAM Equity: Currently hosting our last traveling exhibit through March 9.

- **Dorothy Lousie Kyler:** We have received \$5000 from the John Henry Eldred Jr Foundation. Sara and Jackie will make plans soon on how to utilize these funds to enhance the bilingual storytime Creciedo juntos/Growing Together now offered on Saturdays.

6. Committee Reports—none

7. Old Business

- a. **Homeschool Outreach**—Discussed survey questions: Ages of children, how many children, good times to have programs, ask an open question about what you would like the library to do for you, ranking of several options: craft program, book club, STEAM program, STEAM kits, Curriculum share/swap. Promotion: flyers around town, homeschool FB pages (or equivalent). Jackie will create a survey on Survey Monkey and share with LAB for feedback before Feb. meeting.

8. New Business

- a. **Review LAB by-laws, ethics and protocol policies**—Members submitted signed annual Ethics policies form.
- b. **Library budget proposal**—Jackie discussed budget items for the next fiscal year. Other than raising account levels for inflation, the only requests she plans to ask for are:
 1. Summer Teen Intern-20 hours per week (\$4000)
 2. More hours for Sara during the summer (10 hours per week x 10 weeks)
 3. Lighting for the shelving area by the Community Room. This project was supposed to be completed in FY 2022-23 but the lights didn't come in time.
Jackie will have a formal proposal for review at the Feb. meeting.
- c. Discussed ways to honor Keith and Pepper Teem when they retire in March after fifty years of volunteering for the library. Ideas included a reception during the Friends of the Library annual meeting in April that would include refreshments, community and their kids invited, picture puzzle of them as a gift (instead of a plaque) and a large photo montage for attendees to sign; large blank puzzle pieces for people to leave memories and thanks. Jackie will talk to the City Department Heads and the FOL officers for ideas and input.
- d. Discussed city emails. No one can access. Jackie will talk to Woodburn IT and get assistance before Feb. meeting—also ask how we can forward emails to personal email addresses for ease of use.

9. Public Presentations—none

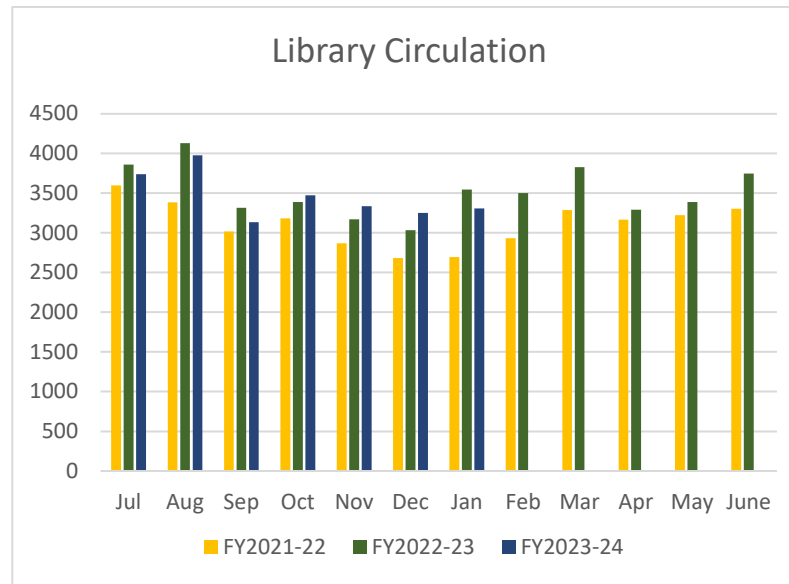
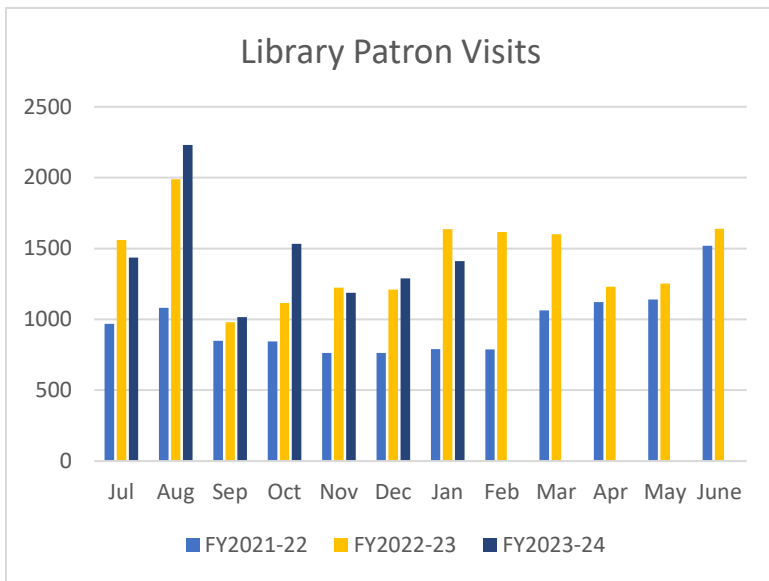
10. Parking Lot—reviewed progress of: Strategic Plan, State Library Standards—no updates at this time (until new position is hired)

11. Adjournment at 7:57 pm

Next Meeting Date: Wednesday, Feb. 21, 2024

FY2023-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Patron Visits	1436	2231	1017	1533	1188	1290	1411						10106
Total Circulation	3740	3979	3135	3473	3338	3253	3307						24225
Volunteer Hours	108	112.25	75	94.75	90.25	77.5							557.75
Total # of Volunteers	24	14	12	14	16	10							33
New Users	21	23	22	89	13	9	25						202
Reference Questions	230	366	173	160	150	148	266						1493
Phone Calls	42	89	57	85	55	58	73						459
Adult Programs	3	6	1	6	4	4	9						33
Adult Attendance	22	15	5	22	16	22	40						142
Teen Programs	5	7	3	5	3	4	2						29
Teen Attendance	55	64	15	121	48	16	14						333
Children's Programs	16	22	8	19	17	22	17						121
Children's Attendance	419	650	35	234	202	193	196						1929
Outreach Programs	3	1	0	3	4	2	4						17
Outreach Attendance	41	97	0	648	63	31	114						994
Passive programs	3	2	1	2	1	4	2						15
Passive participation	83	57	42	46	39	328	136						731
Total Programs	30	38	13	35	29	36	34						215
Total Program Attendance	620	883	97	1071	368	590	500						4129
Items added	146	265	90	149	126	122	128						1026
Items discarded	38	59	66	210	177	229	118						897
ILIs fulfilled	6	0	5	3	2	1	1						18
Cultural Passes	11	7	5	3	0	6	6						38
Mobile Wifi Device	12	17	14	8	5	5	11						72
Wifi Sessions	1288	1536	1531	596	848	823							6622
Patron Computer Sessions	46	73	48	44	21	21							253
Patron Computer Time	22.39	26.23	15.36	16.09	9.06	9.14							98.27
Community Room events	4	6	8	2	5	6							31
Home Delivery	10	9	12	12	13	14	26						96
Total Items	29573	29803	29881	29966	29910	29843	29748						0

FY2023-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Activity Packets Elem	125	150	25	0	0	0	0						300
1000 Bks before Kind.	6	2	0	0	0	0							8
Job Search	0	0	4	1	1	0	4						10
Exploration Space	155	285	61	17	60								578
STEAM Exhibit Dec 19-Mar9)						12	236						248
STEM Kits	19	12	6	4	5	0	2						48
Launchpads	5	6	2	2	10	7	3						35
Cooling Center	0	2	0	0	0	0							2
Buttons	0	1	0	1	0	0							2
Laminating	0	1	1	1	0	0	1						4
Hold locker	0	2	0	0	0	0	0						2
Baby bundle				1									



**Mt. Angel Public Library
Homeschool Survey DRAFT
March 2024**

1. How many children do you homeschool? _____
2. What are their ages? _____
3. If the library offered programs specifically for homeschool families, when would be the ideal time to have it?

Circle one: Morning (9:00-11:30am) Afternoon (12:00-3:30pm) Late Afternoon/Evening (4:00-7:00pm)

Circle one: Tuesday Wednesday Thursday Friday

4. What would you like the library to do for you? _____

5. Please rank your interest in the following programs for your children (1=most interest, 5=least):

_____ Crafts
_____ STEM (Science, Technology, Engineering, Math)
_____ STEM Kits
_____ Book Club
_____ Other _____

6. Please rank your interest in the following programs for you (1=most interest, 3=least):

_____ Quarterly updates on what is new in the library
_____ Annual curriculum share/swap
_____ Other

7. What is the best way to communicate with you (check all that apply):

_____ Flyers around town (Where specifically? _____)
_____ Flyers in the library _____ Printed library calendar
_____ *Our Town* _____ Facebook/Instagram
_____ Library Website _____ Word of mouth
_____ Other? _____

8. Any other comments? _____

Name (Optional) _____
Phone or email (Optional) _____

<u>Account Number</u>	<u>Account Title</u>	<u>2023-24 Actual</u>	<u>2024-5 Proposed</u>	<u>Difference</u>	<u>Rationale</u>
01-05-62420	Supplies & Services	\$ 7,100.00	\$ 7,500.00	\$400.00	Nighthawk Alarm, POBox, Translation, supplies, movie lic. Install lights by restroom shelves
01-05-62430	Telephone	\$ 2,000.00	\$ 2,000.00	\$0.00	
01-05-62440	Library Postage	\$ 0	\$ 100.00	\$100.00	ILLs, postage
01-05-62460	Building Maintenance/Improv.	\$ 5,000.00	\$ 5,000.00	\$0.00	Moonlight Maint. Cleaning, repair
01-05-62461	New Books	\$ 14,000.00	\$15,000.00	\$1,000.00	books have increased in price by over 10%. This proposal reflects a 7% increase
01-05-62465	Donation Expense	\$ 1,000.00	\$ 1,000.00	\$0.00	
01-05-62470	Computer Supplies & Services	\$ 3,000.00	\$ 3,300.00	\$300.00	Woodburn IT, Website domain, Sonic Wall, 5 hotspots
01-05-62472	Computer Equipment	\$ 2,000.00	\$ 2,000.00	\$0.00	1 computer replacement
01-05-62473	ARPA 3D Printer & Supplies	\$ 5,000.00	\$ -		
04-05-62474	Audio Visuals & CDs	\$ 2,500.00	\$ 2,500.00	\$0.00	DVDs & CDs
01-05-62475	Serials & Publications	\$ 1,400.00	\$ 1,500.00	\$100.00	8 mags, 2 newspapers, 1 professional
01-05-62490	Membership & Dues	\$ 400.00	\$ 400.00	\$0.00	Amazon/professional orgs
01-05-62535	Travel, Training, Certification	\$ 1,500.00	\$ 1,500.00	\$0.00	1 conference, training
01-05-62595	Childrens Program	\$ 4,500.00	\$ 5,500.00	\$1,000.00	READsquared + SRP, special programs, supplies, school fieldtrips

01-05-62596	Adult Program	\$ 1,000.00	\$ 1,700.00	\$700.00	Special program, supplies for 2-4 programs per month
01-05-62597	Library Volunteer Recognition	\$ 200.00	\$ 200.00	\$0.00	35+ volunteers donating 700+ hrs/yr.
01-05-62711	Chemek Comm Reg Lib Serv	\$ 400.00	\$ 400.00	\$0.00	Misc expenses
01-05-62715	Ready to Read Grant	\$ 1,000.00	\$ 1,000.00	\$0.00	Summer Reading Program
01-05-62716	Specific Purpose Grants	\$ 5,500.00	\$ -	\$0.00	
01-05-62760	Utilities	\$ 4,600.00	\$ 5,000.00	\$400.00	
01-05-64013	ARPA Generator purchase and install	\$ 20,000.00	\$ -		

Totals \$82,100.00 \$55,600.00

01-05-50001	Salary and Wages		Increase by 7300	\$7,300.00	Increase Youth Services Coordinator summer hours to 26 hours per week @ \$33/hr x 10 hours x 10 weeks =\$3300. Hire a Summer Teen Intern @ \$4000
-------------	------------------	--	------------------	------------	---

<u>01-05-62475 Serials</u>	<u>2024-25 Proposed</u>
Consumer Reports	30.00
Country Living	35.00
Horticulture	25.00
Reader's Digest LP	30.00
People	120.00
Time	40.00
Vogue	25.00
Statesman Journal	800.00
Capital Press	80.00
SI for Kids	40.00
Booklist	185.00
Contingency	90.00
Totals 62475	1,500.00

<u>01-05-62490 Membership and Dues</u>	<u>2024-25 Proposed</u>
Amazon Prime	150.00
OLA-Outreach Coord.	100.00
ARSL Director	60.00
OLA-Director	90.00
Totals 62490	400.00

<u>01-05-62535 Travel, Training, Certification</u>	<u>2024-25 Proposed</u>
Youth Services	200.00
Outreach Coord	200.00
OLA Jackie	400.00
Library Asst.	200.00
Safety Training	500.00
Totals 62535	1,500.00

<u>01-05-62595 Children's Program</u>	<u>2024-25 Proposed</u>
READsquared	500.00
Special performer	500.00
Supplies	3,500.00
Books & supplies for school field trips	1,000.00
Totals 62595	5,500.00

<u>01-05-62596 Adult Programs</u>	<u>2024-25 Proposed</u>
2-4 programs/month	1,200.00
Special program per year	500.00
Totals 62596	1,700.00

<u>01-05-62440 Library Postage</u>	<u>2024-25 Proposed</u>
ILLs, stamps	100.00

LIBRARY BOARD

§ 31.20 PUBLIC LIBRARY ESTABLISHED.

A public library is hereby established in the city under the provision of the state laws relating to public libraries.

(1993 Code, § 1-2.1) (Ord. 269, passed 3-7-1960; Am. Ord. 442, passed 11-3-1975)

§ 31.21 BOARD MEMBERSHIP; TERM OF OFFICE.

The City Council is authorized and directed to appoint a City Public Library Board of 5 members. Appointees shall hold office for a term of 4 years per state law.

(1993 Code, § 1-2.2) (Ord. 734, passed 1-7-2013)

§ 31.22 ORGANIZATION.

The Library Board shall elect a chairperson from among its members, who shall serve for a term of 1 year. The Librarian shall serve as secretary to the Board and keep the record of its actions.

(1993 Code, § 1-2.3) (Ord. 269, passed 3-7-1960; Am. Ord. 442, passed 11-3-1975)

§ 31.23 VACANCIES; REMOVAL.

In the event of any vacancy by death or resignation of any member, the Mayor shall fill the vacancy by appointment for the unexpired term. Any member of the Library Board shall serve at the will of the City Council, and any member may be removed by a majority vote for removal by the City Council.

(1993 Code, § 1-2.4) (Ord. 269, passed 3-7-1960; Am. Ord. 582, passed 8-5-1991)

§ 31.24 DUTIES.

The duties of the Library Board shall be as follows:

- (A) To formulate rules and policies for the governance of the library;
- (B) To prepare and submit an annual budget request;
- (C) To approve, or delegate to the Librarian the responsibility for approving, all expenditures from the Library Fund;
- (D) To accept, use, or expend any real or personal property or funds donated to the library, or purchase, control, or dispose of real and personal property as necessary for the purposes of the library; except that each donation shall be administered in accordance with its terms, and all property or funds shall be held in the name of the city;

(E) To select sites for public library buildings or for the location of library facilities; and

(F) To carry on other activities as the Council may assign.

(1993 Code, § 1-2.5) (Ord. 269, passed 3-7-1960; Am. Ord. 582, passed 8-5-1991)

ORS 357.400¹

Definitions for ORS 357.400 to 357.621

As used in ORS **357.400 (Definitions for ORS 357.400 to 357.621)** to **357.621 (Public hearings required prior to abolishing or withdrawing support from public library)**:

(1)“Governing body” means the board, commission, council or other body which governs the local government unit.

(2)“Local government unit” means any city, county, library service district established under ORS chapter 451, school district, community college district or a library district established under ORS **357.216 (Definitions for ORS 357.216 to 357.286)** to **357.286 (Retirement system for employees)**.

(3)“Public library” means a public agency that provides to all residents of a local government unit free and equal access to library and information services that are suitable for persons of all ages. [1955 c.432 §2; 1975 c.476 §16; 1981 c.226 §17; 1983 c.740 §119; 2019 c.158 §1]

ORS 357.405¹

Minimum conditions for public libraries

(1)The State Library Board shall establish minimum conditions that a public library must meet.

(2)The conditions established under this section must, at least:

(a)Include financial support from public funds and regularly scheduled open hours; **and**

(b)Provide reasonable exemptions to libraries with service populations of 2,000 or fewer residents of the local government unit. [2019 c.158 §3]

ORS 357.410¹

Authority of local government units for public libraries

Any local government unit may:

(1)Establish, equip and maintain a public library.

(2) Contract with an established public library or with a private society or corporation owning and controlling a secular or nonsectarian library for the purpose of providing free use of the library for the residents of the local government unit, under such terms and conditions as may be agreed upon.

(3) Contract with one or more units of local government or library boards pursuant to ORS **190.003 (Definition for ORS 190.003 to 190.130)** to **190.620 (Effect of corrected certificate on payments to cities or counties)** to provide jointly a public library or public library service or share in the use of facilities, under such terms and conditions as may be agreed upon.

(4) Enter into an interstate library agreement pursuant to Article VI of the Interstate Library Compact (ORS **357.340 (Interstate Library Compact)**).

(5) Contract with the State Library Board for assistance in establishing, improving or extending public library service.

(6) Levy annually and cause to be collected, as other general taxes are collected, a tax upon the taxable property in the local government unit to provide a library fund to be used exclusively to maintain such library.

(7) Levy and cause to be collected, as other taxes are collected, a special tax upon the taxable property in the local government unit, or contract bonded indebtedness under the provisions of ORS chapter 287A to provide a public library building fund to be used exclusively for the purchase of real property for public library purposes and for the erection and equipping of public library buildings including branch library buildings.

(8) Levy or impose such other taxes as may be authorized to the unit by city charter or the charter of a home rule county. [Amended by 1955 c.432 §5; 1961 c.251 §8; 1965 c.354 §7; 1975 c.112 §1; 1975 c.476 §17; 2015 c.328 §25]

ORS 357.417¹

Methods of establishing public library by local government unit

(1) A public library may be established by a local government unit by any of the following ways:

(a) The governing body may pass and enter upon its minutes a resolution or ordinance to the effect that a public library is established under the provisions of ORS **357.400 (Definitions for ORS 357.400 to 357.621)** to **357.621 (Public hearings required prior to abolishing or withdrawing support from public library)**.

(b)When a petition requesting an election on the question of establishing and supporting a public library is filed as provided in this section, the governing body shall make and enter an order for an election requesting approval by the electors of the establishment and support of a public library.

(c)Upon its own motion, the governing body may make and enter an order for an election requesting approval by the electors of the establishment and support of a public library.

(2)Except as provided in subsection (3) of this section, the requirements for preparing, circulating and filing a petition under this section shall be as provided for an initiative petition:

(a)In the case of a county, in ORS **250.165 (Prospective petition)** to **250.235 (Retention of petition materials)**.

(b)In the case of a city, in ORS **250.265 (Prospective petition)** to **250.346 (Retention of petition materials)**.

(c)In the case of any other local government unit, in ORS **255.135 (Prospective petition)** to **255.205 (Retention of petition materials)**.

(3)If ORS **250.155 (Application of ORS 250.165 to 250.235)** makes ORS **250.165 (Prospective petition)** to **250.235 (Retention of petition materials)** inapplicable to a county or if ORS **250.255 (Application of ORS 250.265 to 250.346)** makes ORS **250.265 (Prospective petition)** to **250.346 (Retention of petition materials)** inapplicable to a city, the requirements for preparing, circulating and filing a petition under this section shall be as provided for an initiative petition under the county or city charter or an ordinance adopted under the county or city charter.

(4)Elections held under this section shall be held on a date specified in ORS **255.345 (Special election dates)**. [Formerly **357.451**; 1981 c.909 §10; 1983 c.350 §224]

ORS 357.430¹

Methods of financing public library by local government unit

If a governing body acts under ORS **357.417 (Methods of establishing public library by local government unit)** (1)(a) or (c), its order shall state the manner in which the local government unit proposes to finance the library, including the estimated amount of any annual tax levy necessary to provide for the library. If the governing body determines that financing may be had only through a local option tax to be submitted to the electors pursuant to

ORS **357.525 (Election to authorize local option tax)**, the order shall so state. The notice, time and manner of election shall be governed by the applicable provisions of ORS chapters 250 and 255. [Amended by 1955 c.432 §7; 1961 c.251 §9; 1975 c.476 §19; 1983 c.350 §225; 1999 c.21 §69]

ORS 357.435¹

Local government required to file plan with State Library

Any local government unit acting under ORS **357.417 (Methods of establishing public library by local government unit)** shall notify in writing the State Library of its plan for establishing a public library. The State Library shall respond in writing within 30 days, commenting on the plan for establishing the library and on its relationship to the long-range plans for the statewide development and coordination of library services. The State Library's advice or comment is not binding upon the local government unit, and if no such advice or comment is received within 30 days of the request, the local government unit may act without further delay.
[Formerly **357.640**]

ORS 357.460¹

Financial interest of public library board and appointive body

- **Compensation**

(1) No member of any public library board or the body appointing such board shall have any financial interest, either directly or indirectly, in any contract to which the library is a party, nor shall receive a salary or any payment for material or for services rendered the board.

(2) Board members may be reimbursed for expenses incurred in the performance of their duties. [Amended by 1975 c.112 §4; 1975 c.476 §22]

ORS 357.465¹

Public library board

(1) Each public library established under ORS **357.417 (Methods of establishing public library by local government unit)** shall be governed by a library board unless some other method is specified in the charter, ordinance or resolution establishing the library.

(2) Upon resolution, ordinance or election pursuant to ORS **357.417 (Methods of establishing public library by local government unit)**, the governing body may appoint a library board. The library board of a city, county or county service district, as determined by the governing body, shall consist of not less than five members nor more than 15 members. In the case of a school district or community college district, such board shall consist of five, seven or more members at the discretion of the governing body.

(3) If the board will consist of five members, one member shall initially hold office for one year, one for two years, one for three years and two for four years, from July 1 in the year of their appointment. If the board will consist of seven members, one member shall initially hold office for one year, two for two years, two for three years, and two for four years, from July 1 in the year of their appointment. If the board will consist of six members or more than seven members, the members first appointed shall hold office for such terms as will achieve the staggered term base established for smaller boards by this section. Succeeding appointees shall hold office for a term of four years from July 1 in the year of their appointment. At the expiration of the term of any member of such board, the governing body shall appoint a new member or may reappoint a member for a term of four years. If a vacancy occurs, the governing body shall appoint a new member for the unexpired term. No person shall hold appointment as a member for more than two full consecutive terms, but any person may be appointed again to the board after an interval of one year. [1955 c.432 §4; 1961 c.251 §12; 1975 c.476 §21; 1983 c.208 §1; 1991 c.569 §1]

ORS 357.470¹

Board organization

- **name of library**

After appointment, the public library board shall meet and organize by the election of a chairperson from among its members. The librarian shall serve as secretary to the board and keep the record of its actions. [Amended by 1955 c.432 §9; 1975 c.112 §5; 1975 c.476 §23]

ORS 357.490¹

Library board general powers

In the ordinance or resolution establishing the library, the governing body shall determine the library board's responsibility for:

(1) Appointment of the librarian and staff, fixing their compensation, determining their working conditions and prescribing their duties.

- (2) Formulating rules and policies for the governance of the library.
- (3) Preparing and submitting an annual budget request.
- (4) Approving, or delegating to the librarian the responsibility for approving, all expenditures from the library fund or the public library building fund.
- (5) Acceptance, use or expenditure of any real or personal property or funds donated to the library, or purchase, control or disposal of real and personal property necessary for the purposes of the library, except that each donation shall be administered in accordance with its terms, and all property or funds shall be held in the name of the governing body.
- (6) Selection of sites for public library buildings or for location of library facilities.
- (7) Entering into contracts.
- (8) Such other activities as the governing body may assign. [Amended by 1955 c.432 §11; 1961 c.251 §15; 1965 c.354 §8; 1967 c.67 §19; 1975 c.112 §7; 1975 c.476 §24]

ORS 357.520¹

Annual report

Each public library established under ORS **357.417 (Methods of establishing public library by local government unit)** shall make an annual report to the State Library and to the governing body on a form supplied by the State Library. [Amended by 1965 c.354 §9; 1975 c.476 §25]

ORS 357.525¹

Election to authorize local option tax

(1) A local option tax for any of the purposes stated in ORS **357.410 (Authority of local government units for public libraries)**, **357.417 (Methods of establishing public library by local government unit)** or **357.490 (Library board general powers)** shall be submitted at an election as provided in this section. The governing body of the local government unit:

- (a) May order the election on its own resolution; **or**
- (b) Shall order the election when a petition is filed as provided in this section.

(2) The resolution or the petition calling the election under this section shall state the purpose for which the funds are to be expended, the period during which the proposed taxes are to be levied and the amount to be levied each year, which amount shall be uniform throughout the period of levy.

(3) Except as provided in subsections (4) and (5) of this section, the requirements for preparing, circulating and filing a petition under this section shall be as provided for an initiative petition:

(a) In the case of a county, in ORS **250.165 (Prospective petition)** to **250.235 (Retention of petition materials)**.

(b) In the case of a city, in ORS **250.265 (Prospective petition)** to **250.346 (Retention of petition materials)**.

(c) In the case of any other local government unit, in ORS **255.135 (Prospective petition)** to **255.205 (Retention of petition materials)**.

(4) If ORS **250.265 (Prospective petition)** to **250.346 (Retention of petition materials)** apply to a city, then notwithstanding ORS **250.325 (Procedure following filing of initiative petition)**, the city governing body shall submit the local option tax question to the electors without first considering its adoption or rejection.

(5) If ORS **250.155 (Application of ORS 250.165 to 250.235)** makes ORS **250.165 (Prospective petition)** to **250.235 (Retention of petition materials)** inapplicable to a county or if ORS **250.255 (Application of ORS 250.265 to 250.346)** makes ORS **250.265 (Prospective petition)** to **250.346 (Retention of petition materials)** inapplicable to a city, the requirements for preparing, circulating and filing a petition under this section shall be as provided for an initiative petition under the county or city charter or an ordinance adopted under the county or city charter.

(6) The notice, time and manner of election shall be governed by the applicable provisions of ORS chapter 250 and:

(a) In the case of a county or city, ORS chapters 246 to 260.

(b) In the case of any other local government unit, ORS chapter 255.

(7) Upon approval by a majority of the electors voting at the election, the taxing unit shall levy each year during the approved period the amount so approved. The tax proceeds shall be handled as provided by ORS **357.410 (Authority of local government units for public libraries)** or **357.430 (Methods of financing public library by local government unit)**, or as otherwise provided by law. [Formerly **357.455**; 1983 c.350 §226; 1995 c.79 §197; 1999 c.21 §70]

ORS 357.610¹

Conformity to ORS 357.400 to 357.621 by libraries organized prior to enactment of those statutes

- effect on executed library contracts

(1) Libraries organized under Oregon laws prior to September 13, 1975, are continued, and may have their organizations changed so as to conform to ORS **357.001 (Legislative findings)** to **357.200 (Miscellaneous Receipts Account)**, **357.330 (Definitions for ORS 357.330 to 357.370)**, **357.360 (Compliance with laws on taxes and bonds required)**, **357.400 (Definitions for ORS 357.400 to 357.621)** to **357.621 (Public hearings required prior to abolishing or withdrawing support from public library)**, **357.975 (Willful detention of library property)** and **357.990 (Penalties)** by resolution of the governing body of the local government unit which established the library. The resolution shall outline the procedure necessary to be taken for such change.

(2) Nothing contained in ORS **357.001 (Legislative findings)** to **357.200 (Miscellaneous Receipts Account)**, **357.330 (Definitions for ORS 357.330 to 357.370)**, **357.360 (Compliance with laws on taxes and bonds required)**, **357.400 (Definitions for ORS 357.400 to 357.621)** to **357.621 (Public hearings required prior to abolishing or withdrawing support from public library)**, **357.975 (Willful detention of library property)** and **357.990 (Penalties)** shall affect nor change the terms of any library contract executed prior to September 13, 1975. However, by mutual consent, the parties to the contract may amend the contract so as to make it conform to all or any of the provisions of ORS **357.001 (Legislative findings)** to **357.200 (Miscellaneous Receipts Account)**, **357.330 (Definitions for ORS 357.330 to 357.370)**, **357.360 (Compliance with laws on taxes and bonds required)**, **357.400 (Definitions for ORS 357.400 to 357.621)** to **357.621 (Public hearings required prior to abolishing or withdrawing support from public library)**, **357.975 (Willful detention of library property)** and **357.990 (Penalties)**. [Amended by 1975 c.476 §27]

ORS 357.621¹

Public hearings required prior to abolishing or withdrawing support from public library

- No governing body which has established a public library under the laws of this state shall abolish or withdraw support for such library without first holding at least two public hearings on the matter at least 90 days apart. The governing body shall give public notice of the public hearing in a newspaper of general circulation in the area for two successive weeks at least 30 days prior to the first hearing. [1975 c.476 §29 (enacted in lieu of **357.620**)]